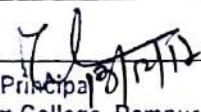


PROCEEDINGS OF THE  
GOVERNING BODY MEETING

2017-18

2018-19

Certified that This Register has contains Page  
No. 1 to 160 in Serial.

  
Principal  
Shree Ram College, Rampur  
District. Subarnapur

GOVERNING BODY MEETING ON 13.12.2017

Agenda:

1. Review of the NAAC team Report.
2. Engagement of part-time teachers and other staff.
3. Construction of Class Rooms & completion of staff quarters.
4. Erection of College Boundary.
5. Illegal occupation of college land.
6. Approval of the Interim Budget.
7. Any other with the permission of the chair.
  - I) Provision of Remuneration for the Cashier doing the extra job of the Accountant.
  - II) Hike of the remuneration of Sri Iswar Bag, Data Entry Operator.
  - III) Hike of the consolidated salary of the management paid staff (Teaching & Non-Teaching).
  - IV) Nomination of the Sarpanch, Rampur Gram Panchayat to the Governing Body as the Donor-member(Ex-officio).
  - V) Approval of the Staff Council resolution on imposition of fine on students damaging college property.
  - VI) Students' Demand for:
    - a) College Gate at Pandakital.
    - b) Appointment of staff against vacancies.
    - c) Opening of Computer Laboratories.
    - d) Opening of College Canteen.

Meeting No. 1. Dtd. 13/12/17.

A meeting of the Ex-officio members of the Governing Body, Shree Ram College, Rampur was held today, i.e. on the 13<sup>th</sup> of December 2017 at 3:00 pm. in the Staff Common Room. The meeting was chaired by Mr. B. Mallick, Sub Collector Sonapur. The following members attended the meeting.

Members Present

1. Dr. D. N. Padhee, MLA's Nominee Ditya's - in line
2. Sri U. N. Bhoi, MP's Nominee Kalyanath Bhoi
3. Sri M. Sahu, Chairperson, P.S. Makardhraj Sahu  
Dumgumpali
4. Sri S. Naik, Staff Representative (Men) Sampada rewie
5. Ms S. Dash, -do- (Woman) Absent
6. Sri S. Padhan, -do- (Non Teaching Staff) Santam Pathan
7. Sri R. Naik, Member-Secretary (Ex-officio - Principal) Rameswar Naik

The following resolutions were taken unanimously after thorough discussion on the agenda of the meeting.

Resolved that:

- 1) The Honorable MLA, Sonapur be requested to provide financial assistance out of his Local Area Development (LAD) fund for the construction of additional class rooms and a staircase leading to those, as the first floor building over Hall-1 and Hall-2 of the college.
- 2) An estimate be prepared for the extension of the Library Building.
- 3) Priority be given for the construction of Science laboratories out of the Infrastructure Assistance of the Department of Higher Education, Government of Odisha. The college share amounting to ₹10,00,000/- (Rupees Ten lakhs) over and above the assistance of ₹20,00,000/- (Rupees Twenty lakhs) be procured from the MLA, LAD/State share of BKBR/WDC/Special Problem Fund, as the case may be.
- 4) A letter of request to the President, Bus owners' Association, Sonapur, with a copy to the RTO, Subarnapur be sent for diversion of Bus route through Shree Ram

college to Domikital and for the benefit of the Day Scholars attending the college.

5) Top priority be given to the completion of the Staff Quarters build out of the IX Plan UGC assistance. The estimated amount of ₹ 9,00,000 (Nine lakhs) be provided from the college fund and completion certificate be sent to the UGC at the earliest.

6) Steps be taken for ensuring students' attendance in the classes.

7) The Chairperson, Durguripali Block and Ex-officio member of the Governing Body be requested to provide fund for the renovation/construction of college boundary wall.

8) Early steps be taken for filling up of the vacancies in the following teaching and non-teaching posts, by engaging part-time teachers through walk-in interview.

1) Lecturer in Physics - 01

2) Lecturer in Chemistry - 01.

3) Lecturer in Education - 01

4) Senior Clerk - 02

5) Laboratory Attendant (Pottery) - 01.

6) Computer Instructor - 01.

Request letter be sent to the Principal, Siddhartha College, Birnita for deployment of the P.T. for three days or a week to Shree Ram College, Rampur on part-time basis, against the vacancy.

7) The Tahasildar Rampur be requested to demarcate the college land in view of the illegal occupation of some of its portions. The Sub-Collector, Sonapatna be apprised about the matter also. Local and senior teachers be asked to desuade the illegal occupants of the college land.

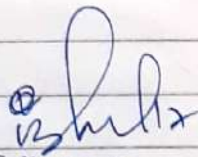
8) The Interim Budget (copy attached) be approved.

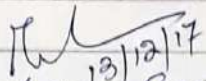
9) A Fitment Committee be formed to prepare the modalities for enhancement of salary/remuneration to the

management paid employees.

- 10) Sri Pramed Kumar Bhoi, Accounts Bursar be authorized to ascertain the fund position of the SAMS Centre of the College and submit a report.
- 11) Sarpanch, Rampur Gram Panchayat be included in the governing Body as the 'Donor' member in the Ex-officio capacity as per earlier practice.
- 12) Resolutions passed in the meeting of the staff council for realization of maintenance fees from the students towards damage of college property by the students miscreants be approved.
- 13) Surplus fund under the ~~12~~ head be term-deposited in view of <sup>the</sup> separation of 12 wing from the college. Sri P.K. Bhoi, Accounts Bursar be entrusted with the calculation and transfer of the fund.

The meeting ended with a vote of thanks to the Chair.

  
 Sub Collector, Sonapur &  
 President, Governing Body  
 Shree Ram College  
 RAMPUR

  
 Principal - cum Secretary  
 Shree Ram College, Rampur  
 Dist. Subanspur

GOVERNING BODY MEETING ON 13.04.2018

Agenda:

1. Decision on the Director, Higher Education, Odisha, Letter No.5M-42-18-V- 12442// Dt.11.4.18.
2. Decision on the Fitment Committee Report on the hike of salary/remuneration of staff.
3. Execution of construction work of Science Laboratory out of State Government Infrastructure Assistance 2017-18 and others.
4. Utilisation of Unspent SAMS Fund.
5. Utilisation of fund of the TDR at State Bank of India, Singhijuba Branch.
6. Approval of the Annual Budget 2018-19.
7. Any other (Engagement of ~~the~~ staff against vacancies)

-X-

Meeting No. 2<sup>nd</sup> Dtd 13/04/18.

An urgent meeting of the Governing Body, Shree Ram College was held today, i.e. the 13<sup>th</sup> of April 2018, at 10.30 AM. in the Staff Common Room. The meeting was presided over by Sri B. Mallik, President G.B. cum-Sub Collector, Sonapat in presence of the following members present and signed.

- 1) Dr. D.N. Padhee (MLA's Nominee) Absent
- 2) Sri Udaynath Bhoi (M.P.'s Nominee) ~~Udaynath Bhoi~~
- 3) Dr. R. Naik (Principal-cum-Secy) Rameswar Naik
- 4) Sri S. Naik (Teachers Repr. Male) Sampada Naik
- 5) Ms. S. Dash (Teachers Repr. Female) Sarjunta Dash
- 6) Sri S. Padhan (Staff Repr. Non-Teaching) Santosh Padhan
- 7) Sri M. Sahu (Chairperson, P.S. Durgunipali) Absent
- 8) Ms. Jharana Raut (DHE's Nominee) - Jharana Raut
- 9) Ms. Pushparajee Mishra (VC's Nominee) Pushparajee Mishra
- 10) Sri Bisweswar Bag (Member G.C.) \* Bisweswar Bag
- 11) Md. Feroj (Member Minority Community) Absent
- 12) Sri Saroj Meher (Sarpanch, Rampur G.P. & Donor Member) Saroj Meher

- 13) Smt. Sandhyarani Sahu (Member Women) Sandhyarani Sahu
- 14) Smt. Santoshini Padhan (do) Santoshini Padhan

The following resolutions were taken unanimously after thorough discussions and deliberation on the agenda.

Resolution No. 1.

Resolutions taken in the G.B. Meeting No. 1. were read and confirmed.

Resolution No. 2.

Letter No. 5N1-42-18-V-12442/11 Dt. 11-4-18 of the Directorate, Higher Education, Odisha on the matter of the immediate suspension of teachers not joining in the evaluation work of the Annual Higher Secondary Examination 2018 was thoroughly discussed. It was resolved

## FITMENT COMMITTEE RECOMMENDATION

1. That the pay of Sri Ajit Behera, Junior Clerk be increased by Rs.800/- (Rupees Eight hundred only) per month from the existing Rs.6200/- (Rupees Six thousand two hundred only) to make it Rs.7000/- (Rupees Seven thousand only) per month.
2. That the pay of DEOs be increased by Rs.500/- (Rupees Five hundred only) per month, from their pay from the existing Rs.6500/- (Rupees Six thousand five hundred only) to make it Rs.7000/- (Rupees Seven thousand only) per month.
3. That Sri Iswar Bag, DEO be granted an allowance of Rs.1000/- (Rupees One thousand only) per month in addition to his monthly pay for the additional work of accounts relating to salary bill preparation etc.
4. That the pay of Ms. Sasmita Behera, Lecturer in Zoology and Ms. Pinki Kara, Lecturer in Odia be increased by Rs.1000/- (Rupees One thousand only) per month.
5. That the pay of Smt. Chhuanuni Das, Additional Sweeper be enhanced by Rs.1500/- (Rupees One thousand five hundred only) from the existing Rs.4500/- to make it Rs.6000/- (Rupees Six thousand only) per month and that of Watchman Sri Bishnu Bahadur Thapa by Rs.500/- (Rupees Five hundred only) from the existing Rs.4500/- to make it Rs.5000/- (Rupees Five thousand only) per month.
6. That Sri Arun Juadi, Junior Clerk be given an additional allowance of Rs.3000/- (Rupees Three thousand only) per month for the additional work relating to Accounts of the college.
7. That Sri Pramod Kumar Bhoi, Lecturer in Commerce be given an allowance of Rs.500/- (Rupees Five hundred only) per month for acting as the Accounts Bursar of the college.
8. That the honorarium being paid to the employees of the Block Grant categories of the college be doubled with the condition that the amount so granted as honorarium be reimbursed from the date they receive ~~receive~~ Grant-in-Aid in place of Block Grant from the Government.
9. The Governing Body of the college shall determine the effective date of implementation of the above recommendation.

-x-

*Abstract of  
Fitment Committee  
Recommendation  
Attested.*

*[Signature]*  
13/4/18.  
Principal-Cum-Secretary  
Bhree Ram College, Rampur  
Dist. Subarnapur

that as there was no such case to deal with, on the day of the meeting, the matter be dropped.

### Resolution No. 3.

Resolved that, the Fitment Committee Recommendation on the hike of salary/remuneration of staff be accepted with the term 'stopped' replacing 'reimbursed' in point no. 8, the total text reading:

"That the honorarium being paid to the employees of the Block Grant categories of the college be doubled with the condition that the amount so granted as honorarium be stopped from the date they receive Grant-in-Aid in place of Block Grant from the Government."

### Resolution No. 4

Resolved that the effective date of implementation of the Fitment Committee <sup>Recommendation</sup> be the 1st of April 2018.

### Resolution No. 5

Resolved that the construction work of the Science Laboratory to be built out of the Government of Odisha Higher Education Department Infrastructure Development Grant (2017-18) be entrusted to the E.E. R. W. Subbaraj.

### Resolution No. 6.

Resolved that the SAMS Society fund of the College be utilized for the purpose it is meant and remuneration paid to the DEOs from the College account be reimbursed at the earliest.

### Resolution No. 7

Resolved that the TDR (A/c No. 32173679-847) at State Bank <sup>of India,</sup> Singhiguba Branch be encashed and deposited in the Savings Account there for utilization of the said amount for the infrastructure development of the College.

P.T.O.

Resolution No. 8.

Resolved that the Annual Budget 2018-19 be approved. However, the Accounts Bursar be instructed to provide the detailed analysis of the Budget as a supplement.

Resolution No. 9.

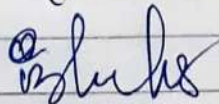
Resolved that a Hall be constructed over the roofs of the SAMS and the Principal's offices and that of the Staff Common Room with a staircase leading to the upstairs and the College Construction Committee be entrusted with the construction work.

Resolution No. 10

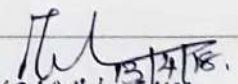
Resolved that a walk-in-Interview be held at a suitable date following all prescribed norms so as to engage Teaching and Non-teaching staff as specified below, in the beginning of the academic session 2018-19.

- 1) Lecturer in Physics - 01
- 2) Lecturer in Chemistry - 01
- 3) Lecturer in Education - 01
- 4) Laboratory Attendant (Botany) - 01
- 5) Computer Instructor - 01.
- 6) Gardener - 01.

The meeting ended with a vote of thanks to the Chair.



Sub Collector, Sonapur &  
President, Governing Body  
Shree Pam College  
DAMPUR

  
13/4/18.  
PRINCIPAL-CUM-  
SECRETARY  
Principal-Cum-Secretary  
Shree Pam College, Rampur  
Dist. Subansiri

Meeting of the Governing Body, Dated June 23, 2018.

AGENDA

1. Approval of the result of the Walk-in-Interview for engagement of staff.
2. Parity of pay of the management paid staff.
3. Implementation of the recommendation of the Governing Body of the SAMS Society, Department of Higher Education, Government of Odisha for the remuneration of the Data Entry Operators.
4. Others.
  - i) Continuation of Sri Suresh Meher as DEO IQAC/NAAC and UGC Resource Centre.
  - ii) Entrustment of the work of the proposed Science Laboratory to construction agencies.
  - iii) Approval of the Plan and Estimate of the First Floor building (including staircase) over Hall No.1 & 2.
  - iv) Enhancement of certain essential students' fees.
  - v) Engagement of a second teacher in the Department of Education.
  - vi) Reconsideration of the effective date of implementation of the Fitness Committee Recommendation in case of the Accountant and Accounts Bursar.
  - vii) Provision of allowance to the Principal I/C +2 Stream.

9

Meeting No. 3. Dtd. 23/06/18

A meeting of the members of the Governing Body, Shree Ram College, Rampur was held in the Staff Common Room at 10.30 AM today, i.e. on the 23rd of June 2018 to discuss the agenda appended herewith at page 8.

The meeting was chaired by Sri B. Mallik, President, of the Governing Body. The following members attended the meeting.

1. Sri R. Naik, Principal-cum-Secretary - Rameshwar Naik
2. Sri S. Naik, Member Teachers' Repre. - Sampada Nair
3. Smt. S. Dash, Member (W) - do - Sarinika Dash
4. Sri S. Padhan, Member, NTS - do - Satish Padhan
5. Sri M. Sahu, Chairman, P.S. Durguripali - Absent -
6. Sri U.N. Bhoi Member, MP's Nominee - Udayanath Bhoi
7. Dr. D.N. Padhee Member MLA's Nominee - Absent -
8. Ms. J. Raut, Member, DHE Nominee - Jharana Raut
9. Mrs. P. Mishra, Member, VE's Nominee - Puspamaye Mishra
10. Sri B. Bag, Member (S.C.) - Absent -
11. Md. Firoz, Member (Minority Com.) - n. of Firoz
12. Sri S. Meher, Member (Ex-Officio Donor) - Firoz Meher
13. Smt. S. Sahu, Member (Woman) - Sandhyarani Sahu
14. Smt. S. Padhan, Member (Woman) - Absent -

The agenda was thoroughly discussed and deliberated and resolutions as follows were taken unanimously.

Resolved that:

- 1) The resolutions passed in the meeting of the Governing Body dated 13/04/2018 be confirmed.
- 2) The result of the Walk-in-Interview for selection of candidates for the Teaching and Non-Teaching posts (Except that of the post of Laboratory Attendant, Potany)

as placed by the Principal-cum-Secretary be approved and <sup>Letters of Engagement</sup> be issued to the candidates topping the merit lists, at the earliest.

- 3) The applications of Sri Tikeswar Padhan, At/PO, Mayabarcha, Distt. Subarnapur dated 13<sup>th</sup> and 20<sup>th</sup> of June 2018 submitted respectively to the Principal and the President G.B. for consideration of his engagement as laboratory Attendant, Botany being the great grandson of Land donor to the College late Lалу Padhan be considered and letter of engagement be sent to the person concerned.
- 4) The monthly salary of Lecturers engaged in different teaching Departments following the walk-in-Interview be ₹ 10,000 (Rupees Ten Thousand) with effect from the month of July 2018. To maintain parity of pay, the monthly salary of Lectures previously engaged in the Departments of Odia and Zoology be enhanced from ₹ 9000/- to ₹ 10,000/- and the effective date of the engagement be the 1<sup>st</sup> of July 2018.

Remuneration of the newly engaged Computer Instructor be initially fixed at ₹ 6,000/- (Rupees Six Thousand) per month, while the same be ₹ 5000/- (Rupees Five Thousand) each, in case of the laboratory Attendant and the Gardener, with effect from the month of July 2018.

An Annual Increment of 3% be added to the existing salary of the management paid employees for each completed year of service, the first such increment being effective from 1/07/2018.

The provision of this increment be not applicable to the employees engaged by the management on daily wage basis or with a consolidated pay. The increment alongwith the incentive be stopped from the day the Beneficiary receives full Grant-in-Aid from the Government.

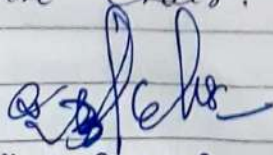
5. Remuneration of the Data Entry Operators (DEOs) of the SAMS Centre be enhanced to ₹ 8,500/- (Rupees Eight Thousand Five Hundred) each with effect from the 1st of July 2018 with entrustment of additional Office work to them.
6. The term of engagement of Sri Suresh Meher, DEO IQAC/NAAC & UGC Resource Centre be extended, keeping in view the regular uploading of data for sending the AQAR (Annual Quality Assurance Report) for the second cycle of Accreditation of the institution by the NAAC. Sri Meher be paid his remuneration on daily wage basis, from the specific head of Expenditure, the amount not exceeding ₹ 6,000/- (Rupees Six Thousand) per month, subject to his production of a certificate to the effect from the Coordinator, IQAC.
7. The work of the construction of the proposed Science Laboratory out of the Infrastructure <sup>Development</sup> Assistance of the State Government be entrusted to the PWD (R&B), Sonepur, District Subarpur following the Corrigendum Letter No. HE-FEVI-MISC-0009-2017/7225/HE, Dated 11.6.18 of Government of Odisha Higher Education Department.
8. Plan and Estimate of the construction of the First Floor Building over Hall I and 2 with staircase, with an estimated cost of ₹ 28,60,000/- (Rupees Twenty Eight Lakh Sixty Thousand Only) be approved.
9. To make up financial deficit, students' donation at the entry level be enhanced by ₹ 500/- (Rupees Five Hundred) both for the candidates of +2 and +3 streams seeking admission, in 1st year classes. The same be enhanced by ₹ 100/- (Rupees One Hundred) during subsequent years.

Likewise sports fees be enhanced by ₹ 25 from the existing ₹ 75 to make it ₹ 100/- (Rupees One Hundred). The fees for Students' Union be also enhanced in the similar manner to ₹ 100/- (Rupees One Hundred); both being applicable to the +3 students only. Fees for the Cultural Association for +2 students be enhanced by ₹ 15 to make it ₹ 75/- (Rupees Seventy Five).

P.T.O

10. The representation placed by Sri B.N. Padhee, H.O.D. Education along with the workload statement of his Department seeking for the engagement of a second teacher was discussed. Resolved that the candidate scoring second position in the list of Merit in the walk-in-Interview for the Department be engaged as such and letter of engagement be sent at the earliest.
11. Sri Pramod Kumar Bhoi, Accounts Bursar be paid his monthly remuneration @ ₹ 1,500/- (<sup>Rupees</sup> One thousand five hundred) enhancing his existing remuneration by ₹ 1000/-. The same be effective from the 1<sup>st</sup> of July 2018.
12. Steps be taken for the opening of Information Technology (I.T.) in +2/+3 level as the case may be.
13. Jatasiddhar Rampur be moved for the fresh demarcation of the college land, in view of the illegal occupation of some portion of the same and steps be taken for its legal occupation.
14. Representation of Sri D.C. Padhee, seeking an allowance in the capacity of Principal Incharge +2 wing was not considered, in view of the nature of work and financial deficit. Resolved that the matter be deferred till the +2 wing starts functioning separately from the composite set up of the college.
15. Considering the non-availability of candidates for the post of lecturer in Physics in the walk-in-interview and <sup>the</sup> need to engage one for the greater benefit of students, the Principal be authorised to take steps in engaging a part-time teacher in the Department.

The meeting ended with a vote of thanks to the Chair.



Sub Collector, Sonapur &  
President, Governing Body  
Shree Ram College  
RAMPUR

28/6/18  
PRINCIPAL / SECRETARY  
Principal-Cum-Secretary  
Shree Ram College, Rampur  
Dist. Subarnapur

Meeting No. 4, Dated 8/12/2018  
(Resolution by Circulation)

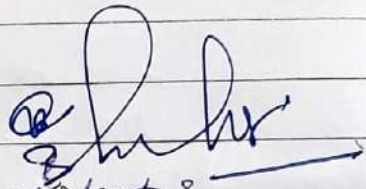
Following the difficulty in encashing amount from the TDR (A/c No. 32173679847) now transferred from State Bank of India, Singhjuba Branch to State Bank of India, Rampur Branch, Resolution No. 7, Governing Body Meeting dated 13/04/2018 needs to be modified partially.

Thus, it is resolved afresh that the above referred TDR be encashed and deposited in our college Account No. CA 35283160392 at State Bank of India, Rampur Branch.

Members' signature

- 1. Dr. Rameswar Naik  
Principal-cum-Secretary [Signature] 8/12/18
- 2. Sri Sampada Naik  
Teachers' Representative (Man) - Vacant due to retirement
- 3. Smt. Sanjukta Dash,  
Teachers' Representative (Woman) - Sanjukta Dash
- 4. Sri Sansok Padham,  
Representative Non Teaching Staff - Santim (Khan) 08.12.18  
Udayanath Bhoi
- 5. Sri Udaynath Bhoi,  
M.P's Nominee
- 6. Dr. Daitya Narayan Padhee  
M.L.A's Nominee [Signature] 8-12-18
- 7. Sri Makaradhwaja Sahel,  
Chairperson, Durguripali Block M. Sahel 08/12/18
- 8. Sri Saroj Meher,  
Sarpanch, Rampur Gram Panchayat (Zone) Saroj Meher
- 9. Ms. Jharana Raut,  
DHE Nominee Jharana Raut 8-12-18
- 10. Mrs. Purpamayee Mishra,  
V.C.'s Nominee P.M. Mishra 8/12/18
- 11. Sri Bisweswar Bish,  
Member (S.C.) Bisweswar Bish
- 12. Md. Feroz,  
Member, (Minority Community) m. feroz

13. Smt. Sandhyarani Sahu, Sandhyarani Sahu  
Member, (Woman) - 8-12-18
14. Smt. Santoshini Padhan, Santoshini Padhan  
Member (Woman) -

  
President &  
Chairperson  
Sub Collector, Sonapur &  
President Governing Body  
Shree Pam College  
BAMPUR